_1 of 1 Draft 10/19/09

Chronic Disease Program Public Health 10 **Assess Partners** Identified Need Start End Identify & Providers Partnerships Contract Setup Contract? Partnership Tasks Need/Change **Deliver Programs** 3 & Services Continue, End Local Partners / Providers Convene Community Recruit Kev Recruit Service **Partners** Modify, **Partnership** Stakeholders **Providers** End? Meetings Continue Accept Contract? Modify

General Process Notes

Typically, Community Partners include private health service providers, hospitals, social and professional organizations, local and county governments, etc.

1. Identify Partnerships Need or Change

 The process may be triggered by an identified need for partnerships in a new program or a change in the program delivery of an existing program.

2. Recruit Key Stakeholders

 Community Stakeholders interested in participating as partners are contacted and recruited by the Chronic Disease Program.

3. Convene Partnership Meetings

 The Chronic Disease Program and the community partners advise in developing goals, objectives and desired outcomes for the programs and services implemented along with evaluation, budgets, marketing, etc.

4. Identify Partnership Tasks

 The program and partners negotiate the tasks expected and required to deliver services and programs.

5. Recruit Service Providers

 Community providers of services targeted by the program are contacted and recruited for program participation.

6. Need Contract?

 Does the Program and/or Service require a contract to be set up with local resources or partners?

7. Contract Setup

- A Contract or Service Agreement is developed for implementation and participation in the Chronic Disease Program or Service between the Community Partners and the Chronic Disease Program.
- The Contract outlines the purpose, deliverables, costs, timeframe, etc. for the Program or Service to be implemented.

8. Accept Contract?

- If the local resource accepts participation, the delivery of program/service to the community begins.
- If the local resource declines participation, the program iterates process to recruit a different provider.

9. Deliver Program & Service

 The Chronic Disease Program will coordinate efforts of Community Partners and individuals to implement the Program or Services in the community.

10. Assess Partners and Providers

- Local Partners or providers are monitored and the progress in delivery of the program/service is reported on a regular basis.
- Based upon the guidelines and outcome metrics agreed to by the program and partners, the partnership is evaluated in the appropriate areas.

11. Continue, Modify or End?

- Based upon the evaluation results, determine the next steps for the partnerships.
- If the partnership appears successful, the delivery of program/service to the community continues.
- If the partnership evaluates below the threshold of success, the program modifies the partnership operating parameters or iterates the process to recruit a different provider.